

Name:	Nato Peitrishvili
Position:	Procurement Consultant
Nationality:	Georgian
Citizenship:	Georgia
Contact information:	Email: n.peitrishvili@gmail.com ; Tel: +995 555 38 84 82
Countries of Work Experience:	Georgia, Luxembourg
Language Skills:	Georgian (native); English (Fluent); Russian (Good);
Educational and other Qualifications:	<ul style="list-style-type: none"> ➤ Master for Business Administration (MBA); Georgian Institute of Public Affairs (GIPA); September 2016 – December 2017, February 2020 – ongoing¹; ➤ Bachelor's Diploma in Business Administration; Economics and Business School. The University of Georgia, Tbilisi, Georgia - September 2007 - May 2011; <p>Workshops and Trainings:</p> <ul style="list-style-type: none"> ✓ Training on the World Bank's new Procurement Framework and STEP system. The World Bank Group (Baku, Azerbaijan) Certificate for Participation. (April 10-14, 2017). ✓ Management Development Programme – International Training Program on the World Bank's new Procurement Framework Indian Institute of Management Lucknow (New Delhi, India) Certificate for Participation. (November-December 2016). ✓ Making, Defending and Resolving Claims under the FIDIC 1999 Contracts and the FIDIC Harmonized Conditions of Contracts for Construction 2010 - GIZ (Tbilisi, Georgia) Certificate for Participation. (May 2015). ✓ Procurement Management in the Public Sector International Training Centre (ILO) - (Turin, Italy) Certificate for Participation 3 weeks training course (Oct. 2014). ✓ Regional Fiduciary Training for Financial Management and Procurement Staff. The World Bank Group (Tashkent, Uzbekistan) Certificate for Participation. (March-April 2014). ✓ The World Bank Fiduciary Oversight capacity Building Workshop The World Bank Group (Tbilisi, Georgia). Certificate for Participation. (June 2013). ✓ The World Bank Regional Fiduciary Training (Tbilisi, Georgia). Certificate for Participation. (June 2012). ✓ Procurement of Information Technology in Georgia. The World Bank Group (Tbilisi, Georgia). Certificate for Participation (February 2012). ✓ Preparation of Investment Project in Georgia, Ministry of Economy and Sustainable Development of Georgia (Tbilisi, Georgia). Certificate for successful implementation of the project. (May 2011).

¹ Will graduate in July 2020

Working Experience (From most recent):		
Period: From – To	Name of activity/ project/funding organization, if applicable:	Job Title and Activities undertaken/Description of actual role performed:
<i>February 2018 – January 2020</i>	IFI: European Investment Bank (EIB)	<p>Position: EPTATF Technical Assistance Officer (Seconded) Consultant Procurement and Contract Management Division (CPCM)</p> <p><u>Activities:</u></p> <ul style="list-style-type: none"> ➤ Contribute to the development of EIB TA activity outside the EU, in particular in Eastern Neighbourhood and Western Balkans; ➤ Assist in contributing to the design of new TA assignments (objectives and results, duration, budget, expert profiles reporting requirements); ➤ Check eligibility and assess compliance issues in line with EIB's TA Procedural Guidelines; ➤ Ensure the smooth functioning of consultancy assignments throughout the project cycle (identification, tendering, contract execution, disbursements and reporting); ➤ Organise evaluation panels, draft shortlist and tender evaluation reports; ➤ Manage all administrative, financial and contractual aspects during implementation of consultancy assignments, in close cooperation with other internal Directorates; ➤ Control the quality of the deliverables of TA assignments together with EIB teams; ➤ Provide non-objections at all stages of the tender process when the procurement of consultancy services is delegated to EIB clients; ➤ Liaise regularly with EC, International and bilateral financial institutions and consulting companies; ➤ Support, in collaboration with the Senior TA Officer, the Advisory Services Department in horizontal tasks (impact assessment, communication, working groups)
<i>August 2017 – January 2018</i>	Client: Georgian State Electrosystem JSC (GSE)	<p>Position: Procurement Manager (Part- time)</p> <p><u>Activities Performed:</u></p> <p>Perform whole cycle of the procurement process from preparation of Bidding Documents to contract implementation. Detailed tasks includes, but are not limited to the following: preparation of expression of interests/request for bids, bidding documents, preparation of shortlist evaluation contract negotiations, draft contracts and contract amendments for the World Bank and KfW funded Projects (approximately 200 mln USD). Projects included rehabilitation and construction of substations and high voltage transmission lines.</p>

October 2015- December 2017	<p>Client: Ministry of Agriculture of Georgia</p> <p>Project: Irrigation and Land Market Development Project (ILMDP) – 50 mln USD</p> <p>Donor Organization: The World Bank</p>	<p>Position: Procurement Consultant (Full-time)</p> <p><u>Activities Performed:</u></p> <p>Preparation of all procurement documents for works, goods and consulting assignments in accordance with the World Bank standard documents and procedures. Using different methods of procurement: ICB, NCB, Shopping, QCBS, CQS, LCS, SSS, IC and others. Assistance in administration of whole cycle of the tender procedures from announcement to contract award and contract management. Preparation Bids/Proposals Evaluation Reports, conduct contract negotiations, contract awards, contract management.</p> <p>Irrigation and Land Market Development Project procurement plan included civil works tender for irrigation schemes (3 Lots), supervision and other consultancy services and relevant goods (special equipment).</p>
March 2015 - Sept. 2016	<p>Client: Biological Farming Association ELKANA</p> <p>Project: Empowering Poor Communities and Micro-entrepreneurs in Georgia Tourism Sector</p> <p>Donor Organization: Japan Social Development Fund Grant Administered by the World Bank – 2.5 mln USD</p>	<p>Position: Procurement Consultant (Part- time)</p> <p><u>Activities Performed:</u></p> <p>Management of all procurement activities. Preparation and following up and updating the Project Procurement Plan. Preparation of procurement documents (bidding documents, invitation to quote documents, request for proposals etc.) in accordance with the agreed Procurement Plan and in line with the Bank's Guidelines and standards documents as well as the timetable agreed with the Bank. Obtain "no- objections" and other approvals from the Bank as appropriate. Preparation of procurement notices. Review the Technical Specifications and Terms of References prepared by Technical Experts or other Project Management Team members and ensure consistency with the other sections of the bidding documents and request for proposal documents.</p> <p>Assist in Bid evaluation and provide training to bid evaluation committee members on the World Bank procurement procedures.</p> <p>Organize Negotiations with the selected consultants and finalize contracts with the awarded contractors, suppliers etc.</p> <p>The Project included small grants, training component to MSMEs, and matching grants to start or expand businesses/enterprises.</p> <p>The objective of the Project was to support employment generation and increase household incomes for targeted poor and vulnerable</p>

		communities in the Kakheti and Imereti regions by helping them to (i) start/grow micro, small, and medium-sized enterprises in the tourism sector and (ii) implement small works in the vicinity of cultural heritage sites.
Nov.2011 - Oct. 2015	Client: Municipal Development Fund of Georgia	<p>Position: Procurement Specialist (Full-time)</p> <p><u>Activities Performed:</u></p> <p>Preparing procurement documentation packages (Special Procurement Notices, Request for Proposals, Bidding Documentation, and etc.), according to WB and ADB Procurement Guidelines, for Works and Services, using different methods of procurement: ICB, NCB, Shopping, QCBS, CQS, LCS, SSS, IC and others;</p> <p>Implementing Works and Consulting Services Procurement/Selection for WB, ADB, EIB, KFW, SIDA funding Projects:</p> <ul style="list-style-type: none"> ✓ WB - Regional Development Projects (RDP – 60mIn USD and RDP II – 30 mln USD), including rehabilitation and construction of roads, water supply, wastewater, outdoor lightings, cultural heritage sites (buildings, access roads) etc. in Kakheti and Imereti regions; ✓ Regional and Municipal Infrastructure Development Projects (RMIDP and RMIDP-AF – 40 mln USD) – including rehabilitation of roads and water supply systems; ✓ ADB - Sustainable Urban Transport Investment Program (SUTIP) 4 tranches – 200 mln USD – including Tbilisi-Rustavi highway, Anaklia coastal protection, metro line 2 extension (university station) etc.; ✓ EIB - Water Infrastructure Modernization Projects (WIMP and WIMP II) – 70 mln USD; Including water supply rehabilitation projects for 28 cities; ✓ KFW - Emergency Rehabilitation of IDP Houses in Western Georgia – 20 mln USD; ✓ SIDA - Sustainable Wastewater Management Project, Grant – 10 mln USD – including Wastewater treatment plants. <p>Conducting bidding/selection procedures, evaluation of bids and proposals;</p> <p>Analysis of technical and commercial aspects of procurement at all stages of the project cycle;</p> <p>Entering into Contract Negotiations with different international and national Consultants;</p> <p>Preparing and awarding contracts;</p> <p>Administering procurement documentation process and ensuring compliance with internal and external policies and procedures;</p> <p>Contract Management, monitoring and follow-up actions.</p>